

## **Criminal Justice Information System (CJIS) Advisory Committee Meeting Summary**

**Date:** December 21, 2006

**Location:** Conference Room # 165, Judicial Building

**Hours:** 10:00 a.m. – 11:00 a.m.

**Members Participating:** Larry Murphy, Tom Becker

**Members Participating via Conference Call:** Keith Pick, Leesa McNeil, Robert Sosalla, Dennis Henderson, Mary Jensen

**Others Participating:** Dave Meyers, Paul Stageberg

**Others Participating via Conference Call:** Zetta Pilch, Dave Usery, Curt Smith

**Members In Absentia:** Robert Dvorsky, Helen Miller, Lance Horbach, Steve Kettering, Mike King, Dave Heuton, Dennis Anderson, Jeff Hughes, Lois Leary, Darin Raymond, Gary Maynard, Mary Tabor

**Actions Taken:** 1) By unanimous consent the CJIS Advisory Committee voted to award the CJIS Enterprise Service Bus RFP (#05103106) contract to CISCO, Inc. 2) By unanimous consent the CJIS Advisory Committee voted to appoint Dave Meyers as the State's project manager to oversee the installation and implementation of the CJIS Enterprise Service Bus. 3) By unanimous consent the CJIS Advisory Committee voted to approve the next 20 information exchanges as recommended by the Project Review sub-committee.

### **Meeting Highlights:**

- Dave Meyers gave an informational update involving the following items: 1) Dave is working with the President of the Iowa State Association of County Supervisors to identify a representative to serve on the CJIS Advisory Committee. It is anticipated that this representative will be named in January. 2) URL Integration will be assisting the CJIS Program Office with project management responsibilities through June of 2007. 3) CJJP is exploring the possibility of purchasing a PolyCom conference call system that will enhance the quality of future CJIS Advisory Committee conference calls. 4) Larry Murphy, Dave Meyers, Zetta Pilch, and Sondra Holck, will be attending the National Governor's Association's Policy Academy on Justice Information Sharing in Atlanta next month. The team will be presenting a status report on the County Attorney/Dept. of Corrections integration project. 5) Dave will be working with the staff of Appriss to set up a Justice Xchange webinar for those CJIS Advisory Committee members who are interested in participating in that demonstration. 6) Dave is beginning a CJIS outreach effort with all three branches of government to keep the CJIS project momentum going.

- Larry Murphy gave a report on the status of the CJIS RFP Review Committee. The Review Committee evaluated each of the five proposals submitted pursuant to CJIS RFP #05106103 and has unanimously agreed to recommend that the CJIS Advisory Committee award the contract to CISCO, Inc. A question and answer period followed his presentation after which time the Advisory Committee unanimously voted to accept the Review Committee's recommendation.
- Leesa McNeil gave a report on the status of the CJIS Project Review sub-committee. The sub-committee reviewed both the Adult and Juvenile Exchange modeling reports and identified 20 new exchanges that they are recommending that the Advisory Committee implement next year. Those exchanges include: 1) initial appearance, 2) post supervision report, 3) bench warrant, 4) order for arraignment, 5) notice of appeal, 6) delinquency petition, 7) CINA petition, 8) motion to waive jurisdiction, 9) application for appointment of council, 10) notice of hearing, 11) sex offender address information from DOC to DPS (DCI), 12) request for victim information, 13) judgment order, 14) mittimus, 15) order for pre-sentence investigation, 16) order to transport, 17) parole order, 18) criminal history, 19) driver's record, 20) DCI lab test results. . A question and answer period followed her presentation after which time the Advisory Committee unanimously voted to accept the Project Review sub-committee's recommendation.

**Next meeting:**

Thursday, January 25, 2007  
 10:00 a.m. – 12:00 p.m.  
 Conference Room # 165  
 Judicial Branch Building  
 Des Moines, Iowa 50319